



# PERSONNEL NEWS

PLEASE POST

**Jennifer Kazmark – Assistant Superintendent of Personnel & Secondary Education**

## VACANCY

### SUBSTITUTE SUPPORT STAFF

(To include: Substitute Teacher Aide, Monitor, Cleaner, Food Service Helper, Maintenance, Cleaner, Bus Attendant, Clerical, and Nurse)

**POSITION TYPE: On Call As Needed**

**POSITION LOCATION: District Wide**

Please note: If interested in a specific building(s) ONLY, please indicate on application.

**SALARY: Set per position by Board of Education**

We are currently accepting substitute support applications in all areas of applicable civil service titles in the District. Qualified applicants who have a high availability and a desire to encourage learners to develop a deeper understanding of self, a respect for others and an understanding of their place in the world community should apply.

**\*\*All new hires are contingent upon Fingerprinting/Background approval through NYSED\*\***

**Applicant's cost: \$ 101.75** (Reimbursable with accepted permanent position or 40 completed full day sub assignments)

### REQUIREMENTS:

Broome County application completed & signed

\*\*Application can be completed on-line but it cannot be submitted or emailed without a signature\*\*

Reference sheet completed

### SEND ALL TO:

U-E Personnel Department

Attn: Sandy Schnurbusch

1100 E. Main Street

Endicott, NY 13787

[sschnurb@uek12.org](mailto:sschnurb@uek12.org)

(607) 757-2104