



**Ms. Susan E. Reif, District Clerk**  
**Union-Endicott Central School District**  
**1100 East Main Street, Endicott, New York 13760-5298**  
**Telephone (607) 757-2111 Fax (607) 757-2809**

August 24, 2021

To Whom It May Concern:

I, Susan E. Reif, District Clerk, do hereby certify that this is a true and exact copy of Resolution #21-8-G38, which was presented and adopted unanimously by the Union-Endicott Board of Education at their Regular Meeting on Monday, August 23, 2021.

**21-8-G38** Be It Resolved that the Union-Endicott Central School District hereby establishes the following as **standard work days for elected and appointed officials** and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained, which is on file and has not substantially changed from last year and submitted by these officials to the clerk of this body:

Title	Name	SS# (last 4 digits)	Registration Number	Standard Work Day (hr/day)	Term Begins/ Ends	Participates Employer's Time Keeping System	Days / Month (based on record of activities)
<b>ELECTED OFFICIALS</b>							
None							
<b>APPOINTED OFFICIALS</b>							
District Clerk	Susan Reif	XXXX	42702621	6	7/1/21 – 6/30/22	N	4.25

Sincerely,

Susan E. Reif  
 District Clerk

**Affidavit of Posting**

Location Code:

Employer Name: Union-Endicott Central School District

Affidavit attesting that the Standard Work day and Reporting Resolution was posted and available to the public for a minimum of 30 days.

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State of New York )  
                                  )  
County of Broome )

Ms. Susan E. Reif being duly sworn, deposes and says:

1. That she is the District Clerk of the Union-Endicott Central School District.
2. That the posting of the Resolution began on August 24, 2021, (approved at the Board Meeting on August 23, 2021) and will continue indefinitely, which will be in excess of 30 days.
3. That the Resolution was posted and available to the public on:
  - Employer's Website at [www.uek12.org](http://www.uek12.org)
  - Official sign board at \_\_\_\_\_
  - Main Entrance to Office of the District Clerk at \_\_\_\_\_

  
\_\_\_\_\_  
Signature of the District Clerk

Title: District Clerk