



# BACK TO SCHOOL!

**WELCOME BACK FOR  
THE 2020-2021 SCHOOL YEAR!**

**A GUIDE TO HYBRID AND REMOTE LEARNING**

**George F. Johnson Elementary School  
Charles F. Johnson, Jr. Elementary School  
Thomas J. Watson, Sr. Elementary School  
Ann G. McGuinness Elementary School**

# The First Day & Week

If you are unsure of your child's Team, please contact their school prior to September 14th.

## Team UE - Attending Monday/Tuesday

- Your child will attend IN-PERSON for our opening day on September 14th, as well as September 15th
- Your child will attend REMOTELY on September 16th, September 17th, and September 18th
- Please be looking for a welcome letter from your child's teacher between September 11th and September 12th
- During your child's in-person days, their teachers will go over their expectations for remote learning on Wednesday, Thursday, and Friday.
- Your child **DOES** need to bring their Chromebook to and from school. Individual teachers may communicate a different plan as the school year progresses, but to begin, students should bring them back and forth.

## Team Tigers - Attending Thursday/Friday

- Your child will attend REMOTELY for our opening day on September 14th, as well as September 15th and 16th
- Your child will attend IN-PERSON on September 17th and 18th
- Please be looking for a welcome letter from your child's teacher with information about how to get started on the first day! You should receive this communication between September 11th and September 12th.
- Your child **DOES** need to bring their Chromebook to and from school. Individual teachers may communicate a different plan as the school year progresses, but to begin, students should bring them back and forth.

## Remote Academy

- Your child will attend REMOTELY for our opening day on September 14th, as well as the remainder of the week
- Your child will not attend any of the in-person days
- Please be looking for a welcome letter from your child's teacher with information about how to get started on the first day! You should receive this communication between September 11th and September 12th.

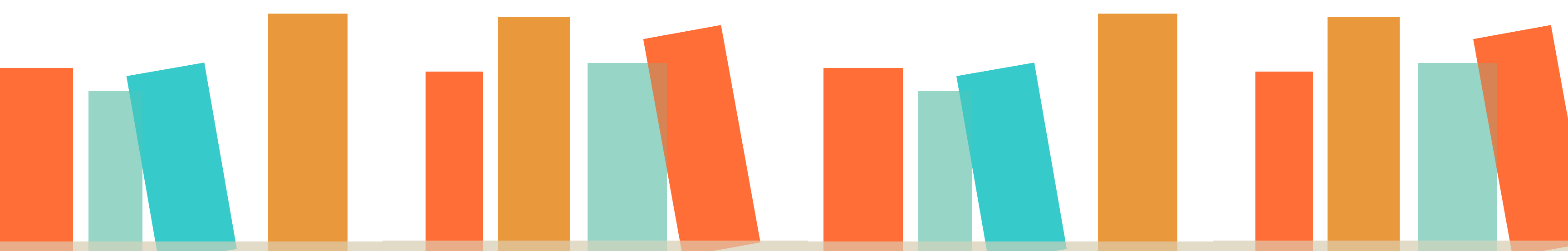
## What do I need?

### In-Person Days

- ✓ School Supplies (provided by the district)
- ✓ Personal backpack for supplies going back and forth
- ✓ Water Bottle (recommended - water fountains will be closed)
- ✓ Chromebook
- ✓ Face Mask

### Remote Days

- ✓ School Supplies (supply lists for home use are on the U-E website - please contact school if you need support in getting these)
- ✓ Chromebook & Charger
- ✓ Login information for Chromebook
- ✓ Link to my teacher's Google Classroom



# Technology

The remote learning platform will be **GOOGLE CLASSROOM** at all grade levels. Students in Grades K-2 will also be utilizing SeeSaw as an extension of Google Classroom.

## LOGIN INFORMATION & PASSWORDS

### Username

Using your child's name, enter their username in the following format:  
firstname.lastname@uek12.org

### Passwords

**Kindergarten:** zoo1 (this is zoo with the number 1)

**Grade 1:** frog

**Grade 2:** amaze

**Grades 3-5:** your child's password will be the first letter of their first name, first 4 letters of their last name, and last 4 numbers of their student ID

*Example:* Kathryn Smith would be ksmit1234

***\*\*Student ID numbers can be found in Parent Portal\*\****

**How do I get connected to Parent Portal?**

Visit the following website:

[www.uek12.org/TechnologyServices.aspx](http://www.uek12.org/TechnologyServices.aspx)

- Click "Parent Portal Request" on the right hand side (under "Information")
- Complete the request form

## HAVE QUESTIONS?

### What do you need?

Help accessing a class, with schoolwork, or online assignments

Help with your child's account or school device

Help with your personally owned computer or device

### Who do you contact?

Contact your child's teacher via e-mail or call the school to help you get connected!

Thomas J. Watson, Sr. (607) 757 - 2152

George F. Johnson (607) 757 - 2143

Charles F. Johnson, Jr. (607) 757 - 2137

Ann G. McGuinness (607) 757 - 2131

Call (607) 766 - 3800 to reach the district's Technology service desk

Call (607) 766 - 3800 to reach the district's Technology service desk (they will be able to give their best effort in helping you get connected, but they are unable to correct hardware or system errors on personal devices)

**If you reach the service desk voicemail, please leave the following:**

- Student's name
- School they attend
- Best way to reach you
- Brief description of the problem you are experiencing

For more detailed information and support, visit the following:

<http://remotelarning.scric.org>

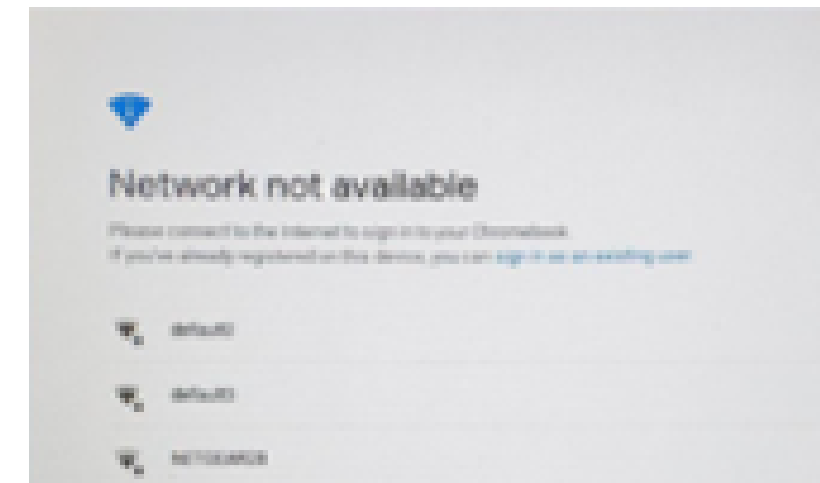
# Chromebook Support



## Help for using Chromebook for remote learning

Connect the Chromebook to a network

- If the Chromebook is not connected to a network, it will look like this:
- Select the Wi-Fi you wish to connect to. Enter the Wi-Fi password and click Connect.
- Once it's connected and has internet, it prompts for the user account. Click Next to get to the log-in screen.
- Enter Email Address, Password, and click Sign In.
- Student accounts are [firstname.lastname@district.org](mailto:firstname.lastname@district.org) For example: ([Amy.Smith@btbooces.org](mailto:Amy.Smith@btbooces.org))
- If prompted to enter old password after logging in, click **forgot old password**, then **proceed anyway**.



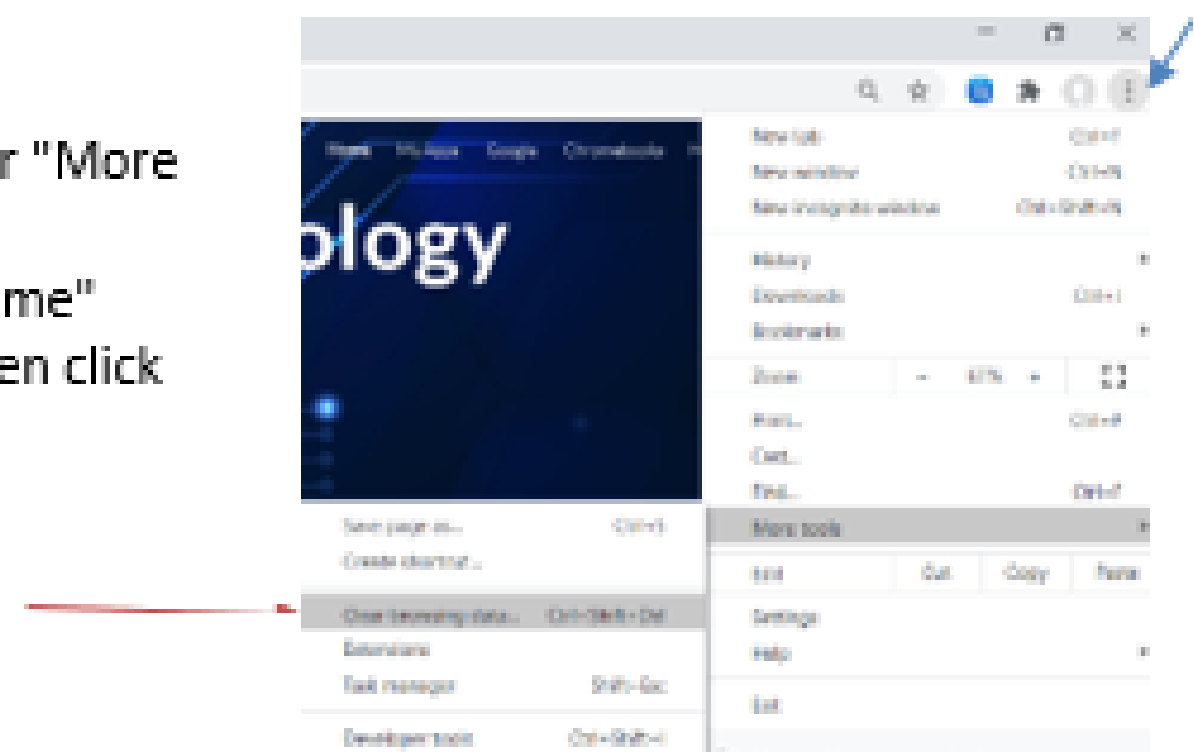
Your Chromebook or device will work best if you sign out of it and turn it off at the end of the day.

Your assigned school applications (Google Classroom, Schoology, eDoctrina) can be found in your single signon page. The link to this can be found on your district homepage or by typing into your address bar:

[Scric.okta.com](http://Scric.okta.com)

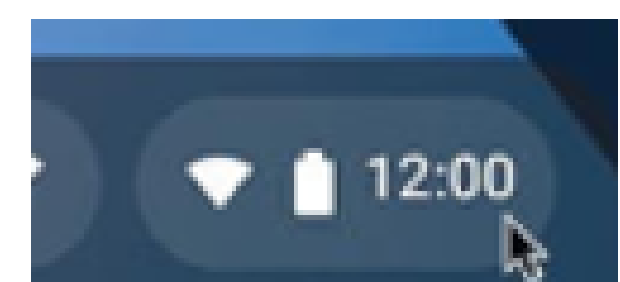
Many problems can be fixed by "Clearing Cache" To do this

- Tap the three dots in the top-right corner of the screen, hover over "More Tools" and then select "Clear browsing data."
- On the Clear Browsing Data Basic tab, change Time range to "All Time"
- Select Cookies and other site data and Cached images and files, then click Clear Data.



If more than one person uses the Chromebook, you can change users

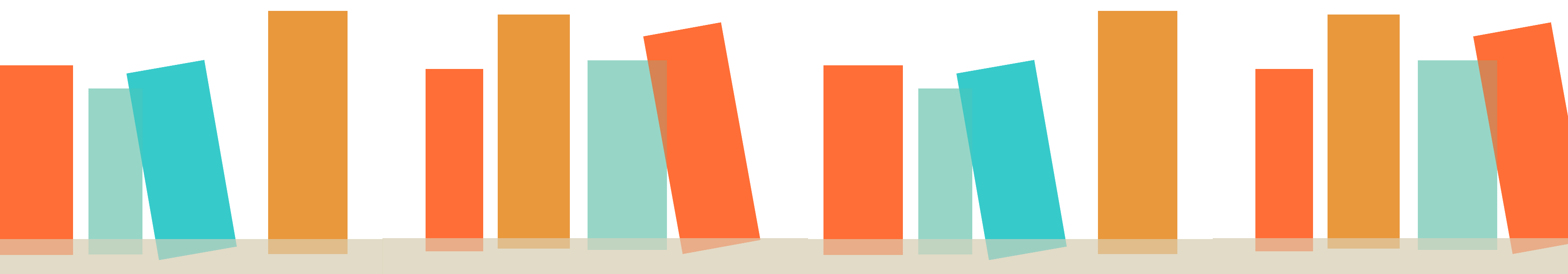
- Click on the Quick Settings Panel at the bottom right of your screen.
- Then click on your user name.
- Then click "sign in another user."
- Pick the profile you want to switch to and type in the password.



The Quick settings panel will also show your battery use and if the Chromebook is plugged in. If the Chromebook battery is dead, it may take up to 30 minutes of charging before it will be able to turn on.

More technical help is available online. Please follow this link on your school website.

Or go to <https://sites.google.com/btbooces.org/school-closure-technology-supp/>



# Food Services

Menus can be found at [https://rockoncafe.esvbeta.com/Menus\\_UE.aspx](https://rockoncafe.esvbeta.com/Menus_UE.aspx)

## Team UE - Attending Monday/Tuesday

- Free breakfast and lunch will be available in the building for your child on Mondays & Tuesdays
- For the days your child is learning from home, breakfast and lunch will be packed up and sent home with your child on Tuesday afternoons
- Meals will be distributed as students exit (either in the bus loop or at parent pick-up)

## Team Tigers - Attending Thursday/Friday

- Free breakfast and lunch will be available in the building for your child on Thursdays & Fridays
- If you are interested in meals for 9/14, 9/15, and 9/16 there will be a pick-up opportunity on Friday, September 11th, between 10am and 12pm at your child's school building
- For the days your child is learning from home, breakfast and lunch will be packed up and sent home with your child on Friday afternoons
- Meals will be distributed as students exit (either in the bus loop or at parent pick-up)

## Remote Academy

- Free breakfast and lunch will be available for pick-up once per week at your child's school building
- \*\* If your child attends Thomas J. Watson and picking up at the High School is more convenient, please let the Principal know \*\**
- Pick-ups will be held on **WEDNESDAYS** between **10am and 12pm** (you will receive all of the meals that you ordered for the week during this pick up)
- The first pick-up opportunity for Remote Academy only is Wednesday, September 9th from 10am - 12pm
- If you are interested in meal pick-up, you **must** complete the order form on the Union-Endicott district website each week. If you do not complete this form, there will not be meals available for you at the pick-up.

# Busing & Parent Pick-Up

**For busing questions, please contact the bus garage at (607) 757 - 2125.**

**For parent drop-off and pick-up, please see the following information for your school.**

### George F. Johnson

Parent drop-off and pick-up will be on the **BUFFALO STREET** side of the building. Upon drop-off, **please wait to have your child's temperature checked before they exit the vehicle.** For pick-up, please be looking for staff members to give you instructions as you arrive.

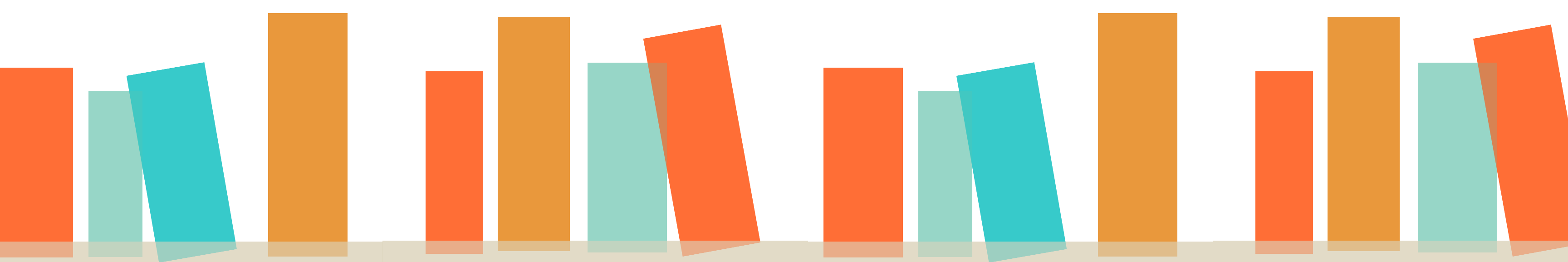
### Charles F. Johnson, Jr.

Parent drop-off and pick-up will be on the **DICKSON STREET** side of the building. Upon drop-off, **please wait to have your child's temperature checked before they exit the vehicle.** For pick-up, please remain in your vehicle and a CFJ staff member will come to you.

### Thomas J. Watson, Sr.

Parent drop-off and pick-up will be at the **CAFETERIA EXIT**. Upon drop-off, **please wait to have your child's temperature checked before they exit the vehicle.** For pick-up, For pick-up, parents will sign students out at the cafeteria doors at the end of the day.

### Ann G. McGuinness



# Health & Safety

## Student Safety

### Social Distancing

Social distancing will be 6 feet apart for all areas except for Music (when singing or using instruments) and Physical Education (when not utilizing masks). In those instances, students will be 12 feet apart.

### Hand Hygiene

Hand washing will be strongly encouraged for students throughout the day. Hand sanitizer stations have been added throughout the school buildings, as well.

### Traffic Patterns

Social distancing decals have been placed on the floor in each building. They are shaped like paws, so tell your child to be looking for them! Hallway traffic will also be limited and your child's teacher will review the patterns with them on their in-person days.

### Masks

Face coverings are to be worn at all times in which social distancing cannot be maintained. **It is mandatory that students wear masks throughout the school day unless your child's teacher implements a mask break.** Students do not need to wear their masks while eating. Students will be wearing their masks during recess.

## Immunizations

Over the past year, there have been a number of changes regarding school immunization requirements. Any student who does not meet the NYS immunization requirement for school attendance and does not have a medical exemption, will not be allowed to enter school at Union-Endicott.

**\*\* This includes access to remote learning. \*\***

More information can be found on the Union-Endicott Health Services webpage.

[www.uek12.org/healthservices0453.aspx](http://www.uek12.org/healthservices0453.aspx)

## Student Health

### Home Health Screening

The first health screening should take place at home before your child leaves for school. Each day, you will answer the following questions about your child:

1. *Has your child knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or had symptoms of COVID-19?*
2. *Has your child had a positive diagnostic test for COVID-19 in the past 14 days?*
3. *Has your child experienced any symptoms of COVID-19, including dry cough, shortness of breath, loss of sense of smell or taste, nausea, vomiting, or diarrhea?*
4. *Has your child experienced a temperature of greater than 100.0°F in the past 14 days?*
5. *Has your child traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days?*

Your response should be recorded on the screening ticket and sent to school with you child or on the App. This will ensure your child's entry into their school building, pending a temperature check.

### Temperature Checks

**Busers:** Students will have their temperature checked as they get on the bus. If they have a temperature of higher than 100 degrees, they will sit in a reserved seat for the ride to school and then be escorted to the health office upon arrival.

**Parent Drop-Off:** Students will have their temperature checked in the vehicle prior to entering the school building. If they have a temperature higher than 100 degrees, you will be asked to bring them home.

### Symptomatic Students

If students are exhibiting any symptoms of COVID-19, you will be contacted by the school nurse for immediate pick-up from the school building. Each building will have a designated isolation room for students while they wait for a parent or appointed pick-up person to arrive.

# Contact Information

GFJ

**Principal:**

Mary Kay Ryan  
mryan@uek12.org

**Assistant Principal:**

Kathryn Kopansky  
ksmith@uek12.org

**School Nurse:**

Kathy Nedbalski  
(607) 757 - 2148

**Main Office:**

(607) 757 - 2143

AGM

**Principal:**

Elaine Taylor  
etaylor@uek12.org

**Assistant Principal:**

Bob Maraski  
rmaraski@uek12.org

**School Nurse:**

Jennifer Smith  
(607) 757 - 2133

**Main Office:**

(607) 757 - 2131

TJW

**Principal:**

Emily Regan  
eregan@uek12.org

**Interim Principal:**

Bob Maraski  
rmaraski@uek12.org

**School Nurse:**

Lori Bullock  
(607) 757 - 2154

**Main Office:**

(607) 757 - 2152

CFJ

**Principal:**

Deborah Darling  
ddarling@uek12.org

**Assistant Principal:**

Bob Maraski  
rmaraski@uek12.org

**School Nurse:**

Sheryl Marco  
(607) 757 - 2138

**Main Office:**

(607) 757 - 2137

## Copy of Screening Ticket



### COVID-19 Student Screening Ticket

Child's Name \_\_\_\_\_ Today's Date \_\_\_\_\_

*(1 Ticket per student. Please present this to the bus driver or door monitor. This ticket is required for entry)*

**Please read these 5 questions carefully and provide an answer below:**

1. Has your child knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or had symptoms of COVID-19?
2. Has your child had a positive diagnostic test for COVID-19 in the past 14 days?
3. Has your child experienced any symptoms of COVID-19, including dry cough, shortness of breath, loss of sense of smell or taste, nausea, vomiting, or diarrhea?
4. Has your child experienced a temperature of greater than 100.0°F in the past 14 days?
5. Has your child traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days?

\_\_\_ **NO to ALL** of the questions above

\_\_\_ **YES to ANY** of the questions above

*By signing below, I swear that this information is true and that I understand falsifying information is a violation of the district's code of conduct. I also understand that if the answer is **YES to any** of the questions above, I am **REQUIRED** by state executive order to keep my child home from school and contact our health care provider immediately.*

Parent/Guardian's Name & Signature \_\_\_\_\_

