

UNION-ENDICOTT CENTRAL SCHOOL DISTRICT
Student ID Badge Agreement

The student ID badge will help streamline the meal purchasing process and the library checkout system by providing a single ID for each student.

Read all parts of this Agreement before signing.

Your signature indicates that you accept and agree to abide by these terms.

STUDENT INFORMATION (PLEASE PRINT)	
Date:	
Name:	
Home Address:	
Home Phone:	
Homerom Teacher:	
Age:	Grade:

UNION-ENDICOTT CENTRAL SCHOOL DISTRICT
Student ID Badge Agreement

AGREEMENT

- **Card Ownership** – The student ID card is the property of the Union-Endicott Central School District. It must be surrendered upon request of a school administrator. The Computer/Information Services department produces the card and maintains the database of card holders.
- **Card Policies** – Policies regarding the student ID card are reviewed by school and district administrators and are enforced by all school personnel.
- **Card Eligibility and Issuance** – All students are required to have a student ID card.
- **Identification** – The student ID card is required for identification in Union-Endicott Central School District. It must be presented upon request of any authorized school personnel.
- **Card Acceptance** – The Union-Endicott Central School District may use the card for the purposes of identification, for the purchase of meals (subject to pre-paid meal policy), and required for the circulation of library materials.
- **Alterations and Damage** – The card may not be altered in any way. No individual or entity may alter the card for any reason. Holes may not be punched nor cut in the card. No stickers may be attached to the card. Replacements for altered cards will be reissued at the student’s expense. This fee will not be waived. It is the student’s responsibility to keep the card in a manner to prevent damage.
- **Defects and Wear** – Student ID cards deemed by a school or district administrator to be defective will be replaced free of charge. Cards deemed to be unusable due to normal excessive wear will be replaced free of charge. Only designated school or district administrators may make the determination of a card’s condition.
- **Lost or Stolen Cards** – Lost or stolen cards should be reported to the main office as soon as possible. The student and/or his/her legal guardian(s) agree to reimburse the District for the cost of card replacement.
- **Confiscation** – The student ID card issued to the student is theirs to use exclusively and is therefore not transferrable. If a person tries to use a card that is not their own, the card will be confiscated on sight. Replacing a confiscated card has a fee that cannot be waived.
- **Misuse of Cards** - Fraudulent or inappropriate use of the card is subject to school disciplinary action and/or criminal penalties.

Use of the ID card outside of school grounds is subject to applicable business policy and/or local law and is not the responsibility of Union-Endicott Central School District.

AUTHORIZATION

By signing below, all parties acknowledge this Agreement and understand and abide to all conditions stated herein.

Signed and Accepted by Student

Date

Parent/Guardian (please print)

Signed and accepted by Parent/Guardian

Date